

Minutes of the Roxbury Selectmen's meeting Sept. 6, 2016

In attendance: Selectmen Gerry Davis, Tim O'Brien and Jim Rousmaniere; Treasurer David Jewett; former selectman Chip Drogue; Police Chief Rob O'Connor

The meeting opened at 7 p.m. Minutes from the meeting of August 29 were revised and approved.

The selectmen discussed procedures regarding the issuing of building permits for solar installations and related building inspection practices. It was decided that the selectmen would invite building inspector Don Castagna to their next meeting Sept. 12 to discuss the topic.

Treasurer Jewett and former Selectman Drogue participated in a discussion of procedures regarding the filing of the MS1 document (updating of property inventories) and MS4 document (updating of estimated revenues). It was agreed that the Department of Revenue Administration would be approached for a 30-day extension of filing deadlines. It was agreed that the MS4 document should reflect a shortfall of \$10,000 in estimated timber harvest tax receipts; that document appears ready to be filed following the next selectmen's meeting. Meanwhile, Selectman O'Brien will adjust the MS1 document to reflect recent property developments.

Police Chief O'Connor reported the improper dumping of brush at the site of the old town center. It was agreed that Road Agent Ken Buffum would be asked to move the brush into the nearby woods and that, meanwhile, the out-of-towner who drove the truck would be issued a summons for improper dumping by Chief O'Connor.

There was a brief discussion regarding the status of the proposed patrol agreement between the city of Keene and the town of Roxbury. Selectman Rousmaniere committed to contact Donna Hanscom of the Keene public works department regarding the matter.

There was a discussion regarding classifications of roads. It was agreed that the archives of the town would be consulted for background on the subject.

The selectmen discussed the findings of town election supervisors from a meeting about voting day procedures with state officials in August. The selectmen discussed the difficulty of staffing the polling place to the standards apparently demanded by state officials. It was agreed that state officials would be contacted to see if there can be some flexibility on the matter.

Selectman Davis prepared the manifest of bills to be paid; the manifest was signed by the selectmen.

The meeting adjourned at 9:10 p.m.

Minutes approved by the selectmen

Gerry Davis, Tim O'Brien, Jim Rousmaniere