

Minutes from the Roxbury Selectmen's meeting March 21, 2016

In attendance: Selectmen Gerry Davis, Jim Rousmaniere and Tim O'Brien.

The meeting opened at 7 p.m.

Minutes from the meeting of March 14 were approved as written.

The Selectmen briefly discussed a public hearing scheduled for 7:30 p.m. Monday March 28 at Town Hall concerning proposed revisions to (alternately, the establishment of) utility pole/conduit licensing in Roxbury, as proposed by Upton & Hatfield, a law firm representing the town in matters concerning such matters. Attorney Tom Hanna will attend the session. It is unclear whether a representative of Fairpoint Communications will attend; a representative of Eversource wrote that he will not attend, but he filed written objections to the licensing proposal. It was agreed that the Eversource comments would be forwarded to attorney Russ Hilliard at Upton & Hatfield.

There was discussion regarding mandated post-town meeting filings with the Department of Revenue Administration, some of which have already been filed.

There was discussion regarding filling the administrative assistant position, and it was agreed that selectman O'Brien, who had already informed himself of the town of Sullivan's quest for a new administrative assistant, would informally explore with Sullivan officials the idea of sharing or otherwise cooperating in the staffing of administrative assistant functions.

The Selectmen received a \$1,000 check from Primex related to costs associated with a roof and ceiling repair from a falling tree incident last August. It was agreed that selectman Rousmaniere would contact Bergeron Construction, which recently filed a formal bill for repair services, and Primex to confirm the status of the matter.

Selectman O'Brien asked whether the town maintains an inventory of town-owned property. Apparently not. It was generally agreed that the selectmen should take steps to compile such an inventory of materials valued above \$25. Letters will be sent to department heads requesting relevant information. Toward that end selectman Rousmaniere offered to compile an email list of town department heads.

The selectmen discussed various upcoming building-related projects, including a successful proposal from the town meeting floor to build a concrete wheelchair ramp at the town hall's front door for a maximum outlay of \$1,500. The discussion included consideration of a slightly different approach, specifically an asphalt solution that extended beyond the immediate entrance to town hall to include the handicapped parking area; the discussion included consideration of control of stormwaters from Middletown Road. It was agreed that Road Agent Ken Buffum will be brought into the conversation.

It was agreed that bids for town work can reasonably be posted on the town website. The selectmen agreed to invite website administrator Josh Hicks to attend the March 28 selectmen's meeting to discuss that idea.

There was brief discussion regarding the planned April 30 clean-up and loaming of town cemeteries, a project for which a handful of residents have volunteered. It was agreed that a formal plan for the work that day ought to be developed.

There was brief discussion regarding a proposed painting of town hall in 2016. Selectman Rousmaniere agreed to call Primex to discuss coverage (if any) of volunteers working on that project .

The manifest was prepared by selectman Davis.

During the meeting, selectman O'Brien responded to several requests for tax cards.

The meeting adjourned at 9:20 p.m.

(Minutes by selectman Rousmaniere)