

Minutes of the Roxbury Selectmen meeting August 7, 2017

In attendance: Selectmen Tim O'Brien, Gerry Davis and Jim Rousmaniere; Police Chief Rob O'Connor, Webmaster and planning board chairman Josh Hicks

The meeting opened at 7 p.m.

Josh Hicks reported that, at the request of Amy Bodwell, who over the years has graciously underwritten the town's Web operation, the provider of that service will be directed to name the town as the principal contact henceforth; the step confirms that the town will take over responsibility for the account.

The selectmen discussed whether it makes sense for the town to acquire a credit card. Selectman O'Brien offered to contact Treasurer David Jewett regarding that matter.

The selectmen approved a special event permit filed by Granite Gorge for a hill climb on August 12; Police Chief O'Connor also signed the document and reported that he will be attentive to the operation of the event so far as it relates to highway safety. On a related matter, Selectman Davis reported that he had researched the matter of special events that constitute secondary uses of private properties in town. It was agreed that Granite Gorge will be directed to approach the town zoning board regarding the matter of secondary uses to determine which uses might require zoning variances.

There was a brief discussion regarding planned improvements to the sand and salt shed off the Branch Road. Selectman Rousmaniere reported that he had spoken with David Stuhlsatz regarding the development of a materials list for the project. Stuhlsatz reported that he intends to revise the initial architectural plans for the project before the end of August; the revisions would provide useful information regarding the town's costing-out of the project. The selectmen agreed that, given the time of year, the salt and sand shed project might be carried out in 2018.

Selectman Rousmaniere reported that on behalf of the town he had accepted an offer by Charter Communications to conduct a survey to see whether cable service in Roxbury can be extended to additional properties. Discussions with Charter are related to the company's renewal of a cable service franchise in town.

The selectmen received a letter from Avitar, the property appraisal service, regarding legislatively-prompted valuations of utility poles and conduits in town. It was agreed that Selectman O'Brien would contact Avitar for clarification.

Selectman O'Brien reported safety-related concerns associated with an oak tree on the east side of Middletown Road slightly north of the entrance to the Dakin Road. It was agreed that Road Agent Ken Buffum would be asked to examine the situation and report back.

The selectmen took receipt of a check for \$7,746.86 in state of New Hampshire highway block grant funds.

The selectmen signed a revised MS-535 (financial report of the town budget for 2017) in advance of the document being uploaded on the web portal of the state Department of Revenue Administration.

Selectman Davis prepared the manifest of bills to be paid; the manifest was signed by the selectmen.

The meeting adjourned at 8:30 p.m.

Minutes approved by the selectmen